

Online search recording sheet

Wensleydale School



Approved by: Governing Body **Date:** September 2022

Last reviewed on: July 2025

Next review due by: July 2026

Candidate name:

Role shortlisted for:

Searcher name:

Date and time of online search:

search parameters	Concerns raised
<p>Google search: The following terms, looking at the first page of results: 'Candidate name' 'Candidate name' + 'current school/employment' 'Candidate name' + 'previous school/employment' 'Candidate name' + 'educational institution' 'Candidate name' + 'job title'</p> <p>Websites: The candidate's name was typed into the search function of the following websites: LinkedIn Twitter (checked the top 10 results) Facebook (checked the top 10 results) Their current school's website</p>	<p>Only record information that suggests the candidate: Is unqualified for the role Poses a potential safeguarding risk Risks damaging the reputation of your school/trust Don't include any irrelevant personal information.</p>